

## Request for Proposal and Contract Nonprofit Organization Food Service

From

Group Purchasing Organizations (GPOS)

Second Harvest Food Bank of Central Florida

### Addendum

3/12/2024

## Questions | Answers

- 3/8/2024

- Only blue fields in columns I and J are available for data entry. We would like to provide our product number, product description, brand, case pack, a field for yield comparison to equalize. Could you unlock the fields to the right of K?

*Column F (Brand/Code) is available for entry. This can be used for product numbers. We have added several comment fields on the right. Use these to enter the other information.*

- The headers cannot be read as the filters block words.
- *The filters have been removed and the new document replaced, please download this version.*
- Our program has a fixed fee and varies by category. We will be glad to provide transparency to how costs are determined. Will it be okay for us to provide the cost for each case in column J of the item tab and leave a 0 in the fixed fee cell on the third tab?
- *Column J is for price per case. You can enter the **sum** of the price per case **plus** the fee. We have added several comment fields on the right. Use these to explain. In that case, the fixed fee line in the third tab can be left blank or 0.*

In item 3.12, you list a single delivery location of 411 Mercy Drive. Do I understand correctly that the prepared meals will be delivered to the sites listed in Exhibit A by Second Harvest? The exhibit was provided to indicate volumes of meals?

**NO** deliveries are to be made to the list of sites in Exhibit A. This document is provided only to give a general estimate of volume. It is required to be included in the solicitation prototype document.

*Deliveries are to be made to 3702 Mercy Star Court, Building 3, Suite 130  
Orlando, FL 32808*

Our program offers incentives based on the size of each delivery. Do you have an estimate of the total weekly dollars to be purchased and an intended number of deliveries?

- There will be approximately 24 deliveries during the summer season.

In item 5.2, you mention an electronic ordering method. Can you provide the name of the program that your company uses?

- 5.2 is boilerplate in the document. We don't have a specific digital ordering system.